Undergraduate Petition for Change of College or Dual College

Name: ___________________________ PERM: ___________________________
U-mail address: ___________________________@umail.ucsb.edu Phone ( ) ____________
Unit standing:  □ FR (0-44.9)  □ SO (45-89.9)  □ JR (90-134.9)  □ SR (135+)
Expected degree quarter/year: ____________

Use this form to (check one):
□ CHANGE majors (majors are in different colleges)  □ ADD* or DROP a double major in a different college

* A “Memo of Understanding for Dual College Majors” form and study plan must accompany this petition

FROM: [□ Pre] ___________________________ AND [□ Pre] ___________________________
        CURRENT MAJOR                  AND                      CURRENT DOUBLE MAJOR
        ________                        ________
        EMPHASIS                        EMPHASIS
        □ CCS □ ENGR □ L&S              □ CCS □ ENGR □ L&S

TO:  [□ Pre] ___________________________ AND [□ Pre] ___________________________
        PROPOSED MAJOR                  CATALOG YEAR
        ________                        ________
        EMPHASIS                        EMPHASIS
        □ CCS □ ENGR □ L&S              □ CCS □ ENGR □ L&S

Student signature: ___________________________ Date: ___________________________

Signature(s) required to drop a dual college second major (department to be dropped):

SIGNATURE OF CHAIR DEPARTMENT DATE
SIGNATURE OF DEAN COLLEGE DATE

Signature(s) required to change Colleges, or add a major* within a second College:

* Dual enrollment request MUST have the Memo of Understanding complete and a study plan attached.
ALL SIGNATURES REQUIRED.

PROPOSED major department(s) and college(s):

SIGNATURE OF CHAIR DEPARTMENT DATE
SIGNATURE OF DEAN COLLEGE DATE
SIGNATURE OF CHAIR DEPARTMENT DATE
SIGNATURE OF DEAN COLLEGE DATE

SIGNATURE OF CHAIR DEPARTMENT DATE
SIGNATURE OF DEAN COLLEGE DATE
Memo of Understanding
for Dual College Majors

Name: ___________________________ PERM: ___________________________

U-mail address: ___________________________@umail.ucsb.edu Phone: (_____)(____)____

In petitioning for dual College enrollment in ____________ MAJOR and ____________ MAJOR

I accept responsibility for completion of all courses required for both majors in both Colleges.

I understand the following:

• In order to complete both degree objectives, I must satisfy the General Education (GE) Program requirements of both College, although I may overlap where appropriate.

• I may not graduate with one major and later return to complete the other. Requirements for both majors must be completed by the end of the quarter for which degree candidacy has been declared. To graduate with one major, I must formally drop the one that is not yet complete and I will not be readmitted at a later date to complete the second major.

• No more than 8.0 upper-division units may be applied simultaneously to requirements for both majors.

• Substitution of any course not listed on the major requirement sheet must be approved by the major department and the Dean of the corresponding College.

I have completed the study plan on the opposite side of this form, and following this evaluation expect to complete all degree requirements by the end of (expected degree quarter/year: ____________), at which time I will have completed a total of __________ units (from UCSB and all accepted transfer work).

Requirement Review:

First major: ____________________________________________; check one:  □  BA  □  BS  □  BFA  □  BM
Units needed to fulfill remaining major requirements: ____________ units needed

Second major: ____________________________________________; check one:  □  BA  □  BS  □  BFA  □  BM
Units needed to fulfill remaining major requirements: ____________ units needed

To be completed by BOTH departments with the Undergraduate Petition for Dual College.

I have reviewed the student’s study plan for expected completion of this major:

SIGNATURE OF CHAIR ___________________________ DEPARTMENT ___________________________ DATE ____________

SIGNATURE OF CHAIR ___________________________ DEPARTMENT ___________________________ DATE ____________
Please list all courses which you will need to complete for your proposed dual degree program. Include all general education requirements as well as department requirements for both colleges (may be indicated as “GE” or requirement area). If possible, it is suggested that you plan to complete one of your majors in four years and complete the remainder of the second major after the first is completed. This will ensure that you will still be able to graduate in four years if you should change your mind about a second major. *Quarter plans should not exceed 21.0 units as course availability and excess petition approval may vary.*

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